

## WRENBURY CUM FRITH PARISH COUNCIL

### MINUTES OF THE ANNUAL MEETING HELD ON THURSDAY 10 MAY 2018

#### PRESENT:

Cllr Jack McEvoy (Chairman), Cllr Irene Black, Cllr Dave Clarke, Cllr Sue Cole, Cllr David Craig, Cllr Kathy Harding, Cllr Lyndon Jones and Cllr Janet Palmer

#### IN ATTENDANCE:

One member of the public

#### 18/01 ELECTION OF CHAIRMAN

18/01.1 RESOLVED – that Cllr McEvoy be elected as Chairman of the Council for the ensuing municipal year.

#### 18/02 ELECTION OF VICE-CHAIRMAN

18/02.1 RESOLVED – that Cllr Palmer be elected as Vice-Chairman of the Council for the ensuing municipal year.

#### 18/03 APOLOGIES FOR ABSENCE

18/03.1 Cllr MacGillivray and Borough Cllr Davies

#### 18/04 DECLARATIONS OF INTEREST

18/04.1 Cllr Palmer declared a non-pecuniary interest in planning application 18/1948N.

#### 18/05 MINUTES OF THE MEETING HELD ON 12 APRIL 2018

18/05.1 RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

18/05.2 With regards to the footpath from the Bovis site, the Clerk was asked to raise this as an issue to the highways and planning authorities as it was a serious road safety issue.

#### 18/06 END OF YEAR RETURN AND FINANCE REPORT

##### 18/06.1 Annual Governance Statement

The Council reviewed the Annual Governance Statement 2017/18, which formed part of the Annual Governance and Accountability Return.

RESOLVED – that the Annual Governance Statement 2017/18 be approved.

##### 18/06.2 Accounting Statement

The Council reviewed the Accounting Statement 2017/18, which formed part of the Annual Governance and Accountability Return, and the Statement of Payments and Receipts. The financial balance as at 31 March 2018 was £5,647.

RESOLVED – that the Accounting Statement 2017/18 be approved.

##### 18/06.3 Certificate of Exemption

Where smaller authorities had a gross income or expenditure of less than £25,000 then they can certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

In 2017/18, the Council's income was £15,969 and expenditure was £14,644, thus enabling the Council to certify as exempt. The Council must still complete the Annual Governance and Accountability Return as normal

and publish it on its website.

RESOLVED – that the Council certifies itself as exempt from the limited assurance review for 2017/18, as it complies with the necessary criteria.

18/06.4 Payments Authorised

RESOLVED – that the following payments be authorised:

Payee	Reason	Cheque	£
Inprint Colour	Neighbourhood Plan	500926	287.60
Jack McEvoy	Donation to Cotton Arms	500927	100.00
Mark Robinson	Salary and expenses	500928	241.18
Came and Company	Insurance	500929	454.02

18/06.5 Insurance

The Council reviewed the insurance renewal. The quote for 2018 was £475.29, or £454.02 for a three-year agreement from Inspire Insurance, via Axa. Two other quotes were obtained from Hiscox (£791.35) and Ecclesiastical (£881.53). The Clerk also sought a separate quote from Zurich which was in the sum of £522.31.

RESOLVED – that the Council enters into a 3-year agreement with Inspire Insurance at a cost of £454.02 per year.

18/06.6 Grant Applications

The Council included the sum of £300 in the budget towards small grant funding. One request was received last year from the Wrenbury and District Model Railway Club and this has been refreshed and was now in the sum of £200 from a total of £400, the remainder being provided from club funds.

The Council reviewed the process and agreed that a limit of £50 should be placed on such grants, in order to preserve the budget for the whole year.

RESOLVED – that £50 be granted to the Model Railway Club.

**18/07 PLAY AREA INSPECTION REPORT**

18/07.1 Cllr Jones submitted the monthly play area inspection report, which identified litter a problem.

RESOLVED – that the report be noted.

**18/08 GENERAL DATA PROTECTION REGULATION (GDPR)**

18/08.1 The Clerk updated Councillors on the requirements of the GDPR. The Council reviewed the Data and Information Audit. Further notices and policies would be submitted to the next meeting.

RESOLVED – that the Audit be approved.

**18/09 PLANNING MATTERS**

18/09.1 Applications for consideration.

Ref	Proposal	Response
18/1948N	Proposed development of two detached dwellings, demolition of pavilion at The Cotton Arms, Cholmondeley Road, Wrenbury	Objection
18/2062N	Proposed 3 bay car port with 1 x bay having doors and hard standing to use as a garage at The Cottage, Wrenbury Road, Pinsley Green	No comment

18/2203N	Construction of a general purpose agricultural building used for storage.at The Beeches, Wrenbury Heath Road, Wrenbury	Comments regarding siting and access
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18/09.2 Applications previously considered

App	Description	Decision
18/0789N	Oak frame porch to front elevation at Gilly's Barn, Nantwich Road, Wrenbury	No decision yet – Target Date 04 May (delegated authority) Revised plans submitted 1 May
18/0945N	Construction of 68 dwellings, means of access, landscaping and associated works at Land North Of, Cholmondeley Road, Wrenbury	No decision yet – Committee Date 30 May 2018
18/0252N	Construction of new two storey extension to replace existing conservatory & renewal of P06/1073 to provide new traditional oak frame building & new sand paddock at The Old Pump House, Wrenbury Road, Wrenbury	Approved with Conditions

**18/10 NEIGHBOURHOOD PLAN**

18/10.1 Cllr Craig gave an update on the progress of the Neighbourhood Plan. The Regulation 14 consultation had commenced and would run to 17 June 2018.

**18/11 DATE OF NEXT MEETING**

18/11.1 Thursday, 14 June 2018, commencing at 8.00pm

The meeting, which commenced at 8.00pm, concluded at 9.15pm