

**WRENBURY CUM FRITH PARISH COUNCIL
MINUTES OF THE MEETING HELD ON THURSDAY 09 JANUARY 2020**

PRESENT:

Cllr Janet Palmer (in the Chair), Cllr Dave Clarke, Cllr Sue Cole, Cllr David Craig, Cllr Kathy Harding, Cllr Lyndon Jones and Cllr Oly Lowe

IN ATTENDANCE:

Borough Cllr Stan Davies and one member of the public

19/98 APOLOGIES FOR ABSENCE

19/98.1 Cllrs Barton and McEvoy

19/99 DECLARATIONS OF INTEREST

19/99.1 None

19/100 MINUTES OF THE MEETING HELD ON 12 DECEMBER 2019

19/100.1 RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

19/101 OPPORTUNITY FOR PUBLIC PARTICIPATION

19/101.1 Bovis Development

Councillors received an update regarding the Bovis Development. There would be a Residents' Steering Committee meeting on 18 January, with a view to establishing a Residents Association in the forthcoming months. There had been little progress on site and the meeting discussed progress on the adoption of the highways.

19/102 BOROUGH COUNCILLOR'S REPORT

19/102.1 Borough Cllr Davies provided an update on matters at the Borough Council. The Food waste scheme had commenced whereby food waste could be put in the garden waste bins. The Borough Council was planning a Council tax increase of 4%.

19/103 PLAY AREA

19/103.1 Cllr Palmer submitted the monthly play area inspection report. Although there were no maintenance issues, the play area looked 'tired'. It was noted that the S106 improvements would be undertaken in the near future.

19/104 WRENBURY CHURCHYARD

19/104.1 The Council's solicitor had advised that all matters had been resolved therefore the necessary documentation was being prepared for submission to the Council.

19/105 HIGHWAYS/TRANSPORT

19/105.1 Cllr Lowe had produced a spreadsheet of outstanding highways issues, which would be submitted to the highway authority on a monthly basis. This would shortly be moved to the Council's website. Cllr Lowe also provided an update on the complaint to the Borough Council regarding the response to the request for a meeting to discuss highways issues.

19/105.2 With regards to the provision of road safety signs, Cllr Lowe had produced a design and would arrange for their printing. Discussions with the landowners would be required prior to their erection.

19/105.3 The report of a pothole on Station Road was submitted onto the online reporting system (number 3383329).

19/106 CLERK’S REPORT

19/106.1 Community Governance Review

The Clerk advised that the Borough Council had commenced a Community Governance Review, which will consider town and parish boundaries, number of Parish Councillors and warding arrangements. Councillors reviewed the existing arrangements and agreed to submit a suggested small amendment to the boundary along Pinsley Green Road.

19/107 PLANNING MATTERS

19/107.1 Application for consideration.

App	Description	Decision
19/5783N	Demolition of existing stable building and garage and erection of replacement stable/home office with guest room at The Orchards, Wrenbury Road, Pinsley Green, Wrenbury	Comments regarding design
19/5819N	Prior approval for conversion of agricultural building to single dwelling at Ryton House Farm, Wrenbury Heath Road, Wrenbury Heath (the Council is not a consultee for this application)	Comments regarding access and visibility splay
19/5816N	Conversion of agricultural barn to single dwelling at Ryton House Farm, Wrenbury Heath Road, Wrenbury Heath	Objection
19/5410N	Installation of shed / workshop, moving Poly-tunnel and tractor storage at 2, Porters Hill, Cholmondeley Road, Wrenbury	As there were no plans available, this would be agreed by email

19/107.2 Applications previously considered and yet to be determined by the planning authority

App	Description	Decision
19/4873N	Proposed construction of 45 dwelling houses, access, open space and associated infrastructure at Land South of Sandfield House, Station Road, Wrenbury	Committee Date – 05 February
19/3072N	Affordable Housing s106 Deed of Variation linked to original planning permission 14/5615N at Weaver Farm, The Green, Wrenbury	No decision to date (delegated authority). Target decision date 21 August (Officer recommendation – approval)

19/108 NEIGHBOURHOOD PLAN

19/108.1 Cllr Craig referred to the Borough Council’s latest response regarding the correspondence expressing concern at the approval of the planning application at the rear of Smithy Lodge and its effect on the value of the Neighbourhood Plan. It was agreed that this matter would be further considered by the Neighbourhood Plan Steering Committee

19/109 FINANCE REPORT

19/109.1 Finance Report

Councillors received the finance report which provided a bank reconciliation, projected outturn and budgetary analysis.

19/109.2 Payments Authorised

RESOLVED – that the following payments be authorised:

Payee	Reason	Cheque	Gross	VAT	Net
Mark Robinson	Salary and expenses	500951	205.72		205.72
HMRC	PAYE Q3	500952	349.20		349.20
Wrenbury Rec Ground Trust	Electricity (see 19/109.3 below)	500953	97.61		97.61
J&JS Boatwright	Hedge Cutting	500954	48.00	8.00	40.00

19/109.3 MUGA

The Council has received a recharge from the Recreation Ground Trust for the electricity in the sum of £1,097.61 for the period February to 09 September. As the Trust's first repayment of £1,000 was due on 01 January 2020, it was agreed to offset the two payments.

19/109.4 Budget 2020/21

The Responsible Financial Officer presented the draft budget for 2020/21, which had been amended following discussion at the previous meeting. The budget including new lines for MUGA recharges and the churchyard extension. Both of these sums were estimates and it was suggested that the churchyard extension be increased to £4,000.

RESOLVED – that the budget 2020/21 be approved in the sum of £14,411 and as set out in the Annexe to these minutes.

19/109.5 Precept 2020/21

The Council's precept in 2019/20 was £11,000. In the current year, the Council had assumed responsibility for the running costs of the MUGA and would be taking ownership of a piece of land to extend the churchyard. Both of these items were considered to be important community assets and the Council's support was considered essential. This would require an increase in the precept.

RESOLVED – that the Council's precept 2020/21 be in the sum of £15,000.

19/110 COUNCILLORS' ITEMS

19/110.1 Network Rail

Cllr Lowe provided an update regarding the proposed works to the ramp at the station. It was agreed that a complaint should be submitted for the lack of response from Network Rail.

19/111 DATE OF NEXT MEETING

19/111.1 Thursday, 13 February 2020, commencing at 8.00pm

Chairman.....

20 February 2020

Item	Budget 20/21
	£
Affiliation fees	55.00
Audit fees - External	200.00
Audit fees - Internal	140.00
Hire of Hall	100.00
Salary – Clerk	3,600.00
Postage/Expenses	100.00
Insurance	500.00
Information Commissioner	40.00
Website	250.00
SLCC/training	150.00
Stationery/Software	150.00
Parish Compact contract	1,326.00
Grass cutting/maintenance	750.00
Playground	500.00
Bins	0.00
Dog Waste Bin	0.00
Grants/donations	
Wrenbury Churchyard	100.00
Royal British Legion	50.00
Other	300.00
Contingency	100.00
MUGA	2,000.00
Churchyard extension	4,000.00
Total	14,411.00